Welcome to Lauder College House for the Fall 2021 semester. We are excited to be in community with y’all this academic year. Welcome back to residents returning to our community and welcome to Penn to the Class of 2025. We wanted to tell you a little bit about the Lauder community and what makes our community special. The motto for Lauder College House is “semper ad meliora,” or "always onward toward better things." The mascot for Lauder is the Phoenix. The Phoenix is a powerful figure that has mythological origins in several cultures. It is a symbol of life, renewal, and self-improvement. As we begin to return to campus and start new phases of our lives, we find it important to reflect on our past before beginning the rebirth awaiting us.

We invite you to Rise @ Lauder with us this year. Penn offers a plethora of great opportunities to students inside and outside of the classroom. Rise @ Lauder is the collection of opportunities and experiences curated and provided by Lauder staff for Lauder students. But it’s also the opportunities that you will have, as members of our community, to participate in imagining and crafting your own experiences. Our educational priority for you—and for all of us—is that by living in Lauder College House, we will grow and develop as individuals and as active citizens in our residential, Penn, Philadelphia, and future communities. We plan to implement this by raising your consciousness of what’s happening in the world around you, building a community where belonging is centered, developing your skills to thrive in various situations, and exploring the world and our responsibilities to the communities we belong to. Like a phoenix rises from its own ashes, Rise @ Lauder is our commitment to provide dynamic opportunities to students living in Lauder College House and elevate your residential experience.

But where are you living? Lauder College House is located in the northeastern corner of Penn’s campus, on the expansive and historic Hill Field. It carries LEED Silver Certification from the U.S. Green Building Council, meaning that we take our sustainability seriously! From our Green Roof to our Courtyard, which functions as a sponge to slowly return rainwater to the ground and the nearby Schuylkill River, we’re invested as a community in actions big and small that can have a positive impact on our environment. Over the course of the year, we’ll also, of course, use our courtyard as a gathering space for social events, group or personal study—or just taking in the rays. And in the winter, you can sit by a cozy fire in our Living Room and watch the Philadelphia sleet and snow through the window. Lauder is more than just a house, it’s a home: your home, our home.

Above all, what makes this home our home is the people that live, study, and work within its walls. That’s us, your Faculty Director and House Director; other members of our Senior Staff; and our team of Resident Assistants—and you can read more about all of us later in this newsletter. It’s our Housekeepers and Security Guards who keep us healthy and secure, the folks who feed us in our Dining Hall and the members of the Facilities team who make sure that everything in our building works the way it should. It’s the Residential Services team at the Front Desk, who are the first people you see as you walk in and the last you see as you walk out. And it’s you. Together, we all make up this community. Together, we’ll all Rise @ Lauder this coming academic year. We’re thrilled and excited to see what your contribution will be!

Welcome Home, LCH community 2021-22!

Mitchell Holston, House Director
Cam Grey, Faculty Director
Meet the Info Center

DON’T MISS US!

Directly to the left of the portal (our building's turnstile), is the Information Center— or front desk. That's where you'll find our Residential Services Manager: Nate McManus. Whenever you have questions about in-room repairs, building access, building policies, amenities our building has to offer, or anything else building related, Nate can answer your questions and connect you with the right people!
WHAT CAN WE DO FOR YOU?

24/7 Assistance: The Info Center Staff works closely with the College House Staff, Public Safety, and Real Estate Services as well as other University partners to manage fire & emergency response, building wide facilities issues, and other issues that impact the house.

Communications: The Info Center Staff makes sure to communicate to all residents about house wide facilities issues, health and safety inspections, and policy/operational changes related to break periods.

Safety: Info Center Staff ensure the integrity of our systems, safety, and privacy of residents including helping residents with guest access and guest passes. If it's late night and you're having building or safety issues, the Info Center can get you in touch with the RA on Duty.

Locked out?: The Info Center can provide you a temporary access card to get back into your suite or bedroom.

Housekeeping: Report any housekeeping issues (spills, trash, etc.) immediately to the Info Center. They can work to get the appropriate staff to address the issue. Be aware, under normal circumstances, housekeeping staff don't clean within student rooms.
Meet the House Office

The LCH House Office is located to the left of the single elevator on the first floor. It contains the House Director's and House Coordinator's office as well as an area for RAs and Student Managers to work. During the academic year, the House Office is open from 9am to 5pm with additional hours added after 5pm when possible. You can reach the House Office at 215-898-3350. While the Info Center is where you go to for support with building issues, the House office is where you go to for assistance on making Lauder & Penn your home!

INTERESTED IN A WORK-STUDY POSITION?

Each year, LCH hires a team of student workers as 'Office Managers'. Office Managers provide administrative support in the House Office and focus on one of 4 areas: Social Media, Marketing, Social Programming and Recreation. If you are interested in learning more about this position, visit lauder.house.upenn.edu/Office_Manager_Work_Study
WHAT CAN WE DO FOR YOU?

**Room Reservations:** Need a place to study? Is it your turn to find a meeting space for your student club? Want to have a movie night with your friends? Reserve a space in Lauder! We have lots of spaces to meet your needs. Come to the house office (or check online) to find out what's available.

**Item Loans:** We have lots of kitchen supplies, sports equipment, board games, and even HDMI cables available to lend out to students.

**Connect with your House Director:** If you need to schedule a meeting with the House Director, drop by the House Office and we'll help get you on the books.

**Connect to Campus Resources:** Penn is filled with resources for students to take advantage of, but navigating it all can be tricky. The House Office Staff can help connect you to the right people for whatever you need.

**Learn About House Events:** The house office is your main source for information on what's going on in the house. Often times, you'll even need to come to the office to sign up for special events like tickets for 76ers games or trips to Center City.

**Advertise Student Group Events:** If you have posters or flyers for events happening around campus that you want posted in the building, visit the House Office first! We can help get them posted on the right boards.
Meet Your House Staff
Mitchell Holston, (he/him/his)  
House Director

Mitchell Holston (he/him/his) graduated with his B.S.B.A. in Business Administration with a concentration in Marketing and a minor in Leadership Studies from Auburn University and a M.A.Ed. in Higher Education from Virginia Tech. Mitchell’s time in higher education has led him to develop his own personal philosophy, which is that higher education professionals should prepare students to make the world a better place by serving and leading through their unique talents. He enacts this philosophy through his focus areas, which include student development, student leadership, and social justice. Before arriving at UPenn, Mitchell worked at Georgia Tech, Texas A&M University, and Colorado State University. In his spare time, Mitchell enjoys watching college football, traveling, DJing, Pokemon GO, and anything Beyonce.

Joselyn Calderón, (she/her/hers)  
House Coordinator

Meet Joselyn Calderón, LCH House Coordinator! Joselyn is originally from California and has spent several years exploring the rich cultures of Paris. Sorry, I meant Perris, in California. From shark facts to Gritty lore to proper tamale making techniques, Joselyn is a great source of information for whatever you may need—but especially helpful with your college house concerns.
Cam Grey (he/him/his), Faculty director

I'm Australian-born, NZ-raised, and I live in the US by choice because I find it an endlessly fascinating experience. I'm a huge sports watcher and I love to cook--especially grilling. I read noir fiction, drink black coffee and wear Hawaiian shirts. I always like to have music on. Most importantly, I try to be a good dad to my children (Isabel and Connor), and not to exasperate my wife, Ann, too much!

Ann Grey-Vernon (she/her/hers), Associate Faculty Director

I'm a southern girl at heart: I love the countryside and being in places with big skies. My family is my reason for breathing and being a mom is a blessing I'll never take for granted. I work at the Center for Undergraduate Research and Fellowships (CURF) and I truly enjoy helping students find the things that make them tick and then supporting them as they go after them.
Laia Mogas Soldevila (she/her/hers), Faculty Fellow

I was born in Barcelona and grew up there within a family of Architects. Both my husband and I are passionate about design and moved to MIT ten years ago to figure out what else design could do. Since then, I have had the pleasure to navigate computation, biology, and materials science to bring it all back to design. Now at the Weitzman School of Design, I teach and research across fields to derive designs based both in rigor and wonder benefiting humans and the Earth.

Cynthia Connolly (she/her/hers), House Fellow

I love the arts (museums, music, movies, theater, ballet, etc.) but have absolutely no talent in any of these areas myself but really enjoy them. I also like traveling around the world to snorkel with stingrays and manta rays! Professionally I am a pediatric nurse and historian of children’s health. I also love to go to restaurants and like all kinds of food.
Juan Espinoza Higuera (he/him/his),
2nd Floor Graduate RA

My name is Juan Espinoza and I am originally from Mexicali, Mexico. I moved to the US when I was 16, and I attended UCLA to complete my Undergraduate degree (Go Bruins!!!). I am incredibly excited to join the Lauder College House in the FYI: First Year Innovation Program Community. My door is always open to my Student Residents to stop by and chat about pretty much anything you'd like - so don't be shy! ^_^/

I am social, friendly, and coming from sunny LA, I’m easy going, bubbly, and mellow. I love coffee, sweets, and trying different foods (yes, I'm a foodie : ). I enjoy traveling and I studied abroad in Europe and Latin America so feel free to strike up a conversation about my academic research abroad, travels, and the places I’ve visited. Saludos! :D

Anahita Kumar (she/her/hers),
7th floor Graduate RA

Hi, I'm Anahita! I'm the GRA on the 7th floor and involved with the 2XP program. I am a second year PhD student at Penn GSE, and when I'm not busy PhDing I try and hang out with friends, explore the city, watch international films, and practice languages.
Tim Lee (he/him/his),
3rd Floor Graduate RA

Hello, my name is Tim Lee! I’m currently a 5th-year PhD student studying materials science and engineering. I’m passionate about clean energy technologies in the lab, but outside of the lab I’m passionate about playing sports, lifting weights, and playing piano. My favorite sport to play is tennis so if you’re looking for a partner, hit me up! I also love traveling and taking pictures of wherever I go; my favorite travel destination in my entire life so far has been Thailand because of the gorgeous natural beaches! I love any kind of Asian cuisine from sushi, pho, pad thai, soup dumplings, boba, etc. I’m always down to go to Chinatown for food. I’m excited for the next year and hoping that we all get to meet in person more often and enjoy Philly together!

Gloria Mpundu (she/her/hers),
3rd floor RA

Gloria Mpundu is a rising senior from Rwanda majoring in nursing. She loves listening to music, watching tiktoks, and learning choreography dances. Her current favorite music genres are UK drills and Afro beats but she also listens to RnB, Rap and gospel. Gloria is excited to meet you in the fall.
Sophie Bowe (she/her/hers), 4th floor RA

I’m a senior in Mechanical Engineering and Applied Mechanics, with a minor in mathematics. This is my third year being an RA, and outside of this role I also serve as a MSA in the School of Engineering, as well as a TA for MEAM 101, and an ambassador with Kite and Key. I love all things Disney, and my dream is to be an Imagineer for them. I also love MARVEL, hockey, art/design, tattoos, reading, and exploring Philly!

Richard Ou (he/him/his), 4th floor Graduate RA

A visitor from across the pond, who will probably need some help navigating the eccentricities of the US. Beyond my academics, I’m interested in history, business, leadership, and innovation. I look forward to immersing myself and meeting you all!
Noah Palau (he/him/his),
5th Floor Graduate RA

I'm Noah and I am a second year masters student going for my Masters of Urban Planning! I did my undergrad at Penn State where I studied Civil Engineering and Political Science. While at Penn State I got involved with the Concrete Canoe team and the University Ambulance Service. In my free time, you can find me volunteering with MERT, biking, cooking, or taking photos.

Theodore Weng (he/him/his),
5th Floor RA

Hi everyone! My name is Teddy and I'm super excited to be working in LCH this year. I'm a junior in Wharton studying LGST and perhaps finance, with a minor in history from the college. I'm a huge foodie (the type that will wait an hour in line for good food) and I love exploring new cuisines and restaurants. I also love video games, esports, and anime (shoutout to the Harrison Anime Club!) On campus I'm involved in moot court, social deduction club (any mafia enthusiasts?), and Penn Model Congress. I am particularly interested in the law, focusing on free speech and public interest law. I'm looking forward to a great year with everyone! :}

Jasmine Aggarwal (she/her/hers),
6th floor Graduate RA

Hi my name is Jasmine Aggarwal, and I am so excited to be a GRA in Lauder this year. I was a psychology major at Vanderbilt University and will continue my psychology education in the Mental Health and Counseling Services program at UPenn. I just moved to Philly from Nashville, TN, so I’m excited to explore the city. I’m a huge foodie and can’t wait to see all that Philly has to offer. Besides exploring new cities, some of my hobbies include crafting, crocheting, listening to podcasts, and watching tv.

Liza Brover,
6th Floor RA

Hi! My name is Liza and I’m very excited to be the RA on the 6th floor this year. I’m currently a senior in the College studying Mathematical Economics with minors in Statistics and Russian, and I’ve actually lived in Lauder College House for all my four years of undergrad. Before coming to Penn, I split my childhood between southern California and Maryland, where my parents made sure I spent all my time reading and playing the piano and not at all outside and torturing my little sister. At Penn, I am active in the economics community, both formally as a research assistant and teaching assistant, and informally through undergraduate economics clubs (ask me about UES, USS, or the Penn College Fed Challenge).
Connor Grey (he/him/his),
Cam & Ann's Son
I am seven years old, and I’ve lived in the College Houses my whole life! I love to go fast: on my bike, on my roller skates, on my scooter, running, rolling (the Lifted Lawn is really good for that)... I’m into dinosaurs, snakes, lizards, frogs and toads. And fishing: I spent the whole summer fishing on my grandfather's farm in Arkansas.

Isabel Grey (she/her/hers),
Cam & Ann's Daughter
I'm Isabel, I have lived in a college house my entire life and I think of them as home. My favorite animals are cows and foxes. I have a dog named Hank and he is just the best. I really like to talk to people about everything.
WAYS TO GET INVOLVED

- GET TO KNOW YOUR HOUSE STAFF AND STUDENT LEADERS
  From your RA and Office Managers to your House Director and House Coordinator, along with your Faculty Director and House Fellows, you have an entire team of staff members devoted to helping you connect with life at Lauder College House and across Penn's campus.

- JOIN US FOR DINNER!
  Your House Faculty host a “Family Dinner” each week in LCH Dining, when you can enjoy the featured entrée of the day with Cam, Ann, and their children - a perfect combination of good food, good company, and good conversation.

- SHOW UP!
  You will soon see our house calendar full of opportunities to meet someone new & explore or try something new. Take time to participate in LCH activities.

- LEAD OUR COMMUNITY AS A MEMBER OF HOUSE COUNCIL
  Advocate for residents’ needs and plan activities for our house while refining your leadership skills.

- PLAN YOUR OWN EVENT FOR THE HOUSE USING THE PHOENIX FUND!
  This initiative allows LCH residents to apply for funds to support one-time activities not sponsored by a house organization or staff member.
House Council

Join LCH House Council!

Represent the needs of the house to LCH Senior Staff!

Lauder College House Council is an advocacy and programming board for the residents of Lauder College House. Members represent the needs of residents of LCH through conversation, liaising with LCH senior staff (House Director, House Coordinator, Faculty) and programming. Funding is provided from the house budget.

As House Council forms and solidifies its mission and goals, additional interests and initiatives may be taken up, such as service, community dialogue and partnership with other student organizations.

House Council is an essential leadership organization in Lauder College House; members will also have the opportunity to explore their leadership style and develop skills related to collaboration, facilitation and communication, among other topics.
Meet our Program Communities

Reflect on your experiences, connect with resources, & develop meaningful relationships in 2XP

Program Communities are thematic programs designed by College Houses & Academic Services to provide a living-learning environment concentrated on a shared interest of the residents. These programs have, for the most part, begun with student-created and directed activities that, over the years, have developed into established, long-running Program Communities.

At Lauder, we have two Program Communities: First Year Innovation (FYI) and Second Year Experience Program (2XP). Applications for 2XP open in the Spring Semester, usually in late February through early March. Applications for FYI open toward the end of the Spring Semester, usually in May.
In 2XP, second year students will be able to live together in a community where they can engage in activities that support their unique needs, challenge themselves to build on their experiences, and celebrate the knowledge and talents they bring to Lauder College House. We will support each other through reflective conversations during exclusive study breaks, dinner, and events featuring special guests from campus resources.

We will challenge each other through leadership development activities and trainings, mentorship initiatives, and civic engagement projects. We will celebrate each other through experience-sharing, special excursions, and showcase events throughout the academic year.

SUPPORT, CHALLENGE, CELEBRATE!

Reflect on your experiences, connect with resources, & develop meaningful relationships in 2XP
ENGAGE WITH OTHER FIRST-YEARS

Pursue your goals and navigate Penn life alongside your peers

FYI: First Year Innovation is an opportunity for first year residents of Lauder College House to live together on a floor and engage in activities that promote transition to life at Penn, academic development, personal health and wellness, and social interaction.

In FYI, we hope to foster a community of students interested in exploring different approaches to pursuing goals, making connections, and caring for ourselves and others.

Students who participate in FYI will be able to share common experiences with other first year students, talk about their individual strengths and challenges during their first year, develop personal and academic goals, practice skills that promote personal wellness, and explore our community at Penn and in Philadelphia.
Get to Know Lauder
Outdoor Spaces

The Lauder College House Courtyard has outdoor seating and landscaping which creates an open air space within our walls. The Lifted Lawn is an outdoor green space located outside our building.

Both are freely accessible to our students. Residents who want to host events in the courtyard can make a reservation request using the calendar. To stage an outdoor event on the lifted lawn, students must contact the CHAS Space Reservation Committee at 215.898.3131 and ask for Lisa Harris (lharris@upenn.edu)
Seminar Rooms

Lauder College House has 2 seminar rooms, Room 103 and Room 110. Both are located on the first floor. These rooms are available to residents via reservation on our house website. More information on how to reserve space is included later in this newsletter.

These rooms are ideal for lectures, group presentations, and meetings. Room 110 is slightly larger than room 103. Each room includes flip top tables configured into one large conference table, chairs, and two mounted whiteboards. Our larger seminar room also has a podium with data connections. Both the tables and chairs are wheeled for easy reconfiguration.
Media Room

The Lauder College House Media Room (Room 111) is furnished with state of the art audio/visual system, bleacher seating, and lounge chairs.

This room is ideal for film screenings, presentations, or viewing sports events. It is located on the first floor between Seminar Room 110 and the Living Room. This room is available to residents via reservation on our house website. More information on how to reserve space is included later in this newsletter.
Study Rooms

Lauder College House has 2 small study rooms, Room 108 and Room 109. Both are located on the first floor. Residents can use their PennCards to enter these spaces at any time of day provided it is not already reserved. If residents want to make sure the space is available for them at specific times or dates, they can make a Room Reservation on the calendar. More information on how to reserve space is included later in this newsletter.

These rooms have smaller tables and chairs which make these quiet spaces great for individual or small group study. The rooms are also equipped with a monitor for students to present information using their personal devices (laptops, tablets, etc.).
The Lauder College House Dining Pavilion is set off of the main dining area. The space can be closed off for private events or left open for more informal programming.

It is furnished with traditional dining tables and chairs, lounge side tables and chairs, and media equipment for viewing and listening needs. This room is available to residents via reservation on our house website. More information on how to reserve space is included later in this newsletter.
Music Practice Rooms

Lauder College House has 2 small music practice rooms. Room 106 and Room 107. Both are located on the first floor. Residents can use their PennCards to enter these spaces at any time of day provided it is not already reserved. If residents want to make sure the space is available for them at specific times or dates, they can make a Room Reservation on the calendar. More information on how to reserve space is included later in this newsletter.

These rooms are designed to be soundproof, each practice room contains a piano, a music stand, a few chairs, and mounted whiteboard.
The Lauder College House Living Room is equipped for both formal and informal events. This open space contains a Steinway piano along with lounge furniture, two tables, and stackable chairs. A projector screen and sound system can be used for viewing and listening needs.

This room is available to residents via reservation on our house website. More information on how to reserve space is included later in this newsletter.
Laundry Room

Lauder College House has a Laundry room located on the 2nd floor. Residents can use their PennCards to enter this space at any time of day. There is no cost to use the machines but you must bring your own supplies. Please note the following guidelines:

- Laundry rooms are for resident use only; keep entrance door closed at all times. Non-residents found using House laundry rooms could be fined up to $250 or be banned from the House for the duration of the academic year.
- Residents can monitor their laundry’s progress either in person or online by visiting the Wash Alert page for their House at this link: https://residential-services.business-services.upenn.edu/laundry
- Remove all clothes from washers and dryers as soon as they are finished. Clothing left in machines may be removed by residents or staff. The House is not responsible for these items.
- Clothing left for an unreasonable amount of time (ten days or more) may be confiscated by the House and donated to charity.

For more information, see Residential Services Laundry Page: https://residential-services.business-services.upenn.edu/laundry
Lauder College House has a reading room located on the 2nd floor (room 201). Residents can use their PennCards to enter this space at any time of day provided it is not already reserved. Residents who want to reserve this space for group studying or other programming can make a Room Reservation on the calendar. More information on how to reserve space is included later in this newsletter.

Reading Room

This space is home to our growing LCH Library. This space comprises a large study table with integrated reading lights, arm-chairs overlooking woodland walk, and a reading nook.
Community Kitchen

Lauder College House has a community kitchen located on the 3rd floor (room 313). Residents can use their PennCards to enter this space at any time of day provided it is not already reserved. Residents who want to reserve this space for group meals or cooking can make a Room Reservation on the calendar. More information on how to reserve space is included later in this newsletter.

This kitchen is equipped with major appliances (refrigerator, glass-top stove, oven, microwave) as well as a large table for dining or demonstrations.
Wellness rooms

Lauder College House has two wellness rooms: The Fitness Room (room 762) and the Meditation Room (room 763). The meditation room has cushions and mats for practicing meditation while the fitness room has treadmills, stationary bikes, and an elliptical machine.

Residents can access these spaces using their PennCards at any time throughout the day. The rooms can be reserved for group exercising or group meditation using the calendar. More information on how to reserve space is included later in this newsletter.
Community Room

Lauder College House a Community Room on the 7th floor. This room is surrounded by large windows and includes a bathroom, small kitchen, and media corner equipped with lounge furniture.

Residents can access this space using their PennCards at any time throughout the day. The rooms can be reserved for group dining or group activities using the calendar. More information on how to reserve space is included later in this newsletter.
HOW TO RESERVE A ROOM

Ask for help at the House Office, or place a room reservation request online

1. Go to our house website
   Find our room reservations form at lauder.house.upenn.edu/calendar/
   Click on the button on the right hand side that says 'PennKey Login'. Log in to the website using your PennKey and password.

2. Room Reservation form
   Along the top of the calendar, click on the 'Room Reservations' tab. Click on 'Add a Room Reservation'. Complete the form and submit.

3. Check your Email
   You will be notified via your Penn email whether your request has been approved or declined. Same-day requests will be declined.

4. Visit the info center
   Go down to the info center to gain access to the space. They will check your name against their list of reservations and then put access to the space on your PennCard.

Please Note:
The person submitting the reservation MUST be the person gaining access to the space at the Information Center. If non-LCH residents want to reserve a space, they MUST email the House office at lauder@collegehouses.upenn.edu.
ROOM RESERVATION POLICIES

The rooms in LCH exist for the benefit of all LCH residents. For this reason, we ask that anyone reserving space in LCH follow the rules listed below:

General Information on Room Reservations:

Room reservations are first-come, first-serve. Request must be approved by the House Office Staff. Residents can only reserve one space at a time. Reservations for Open Access and Common Spaces (listed below) must be made AT LEAST one business day prior to the scheduled event. Programming spaces (listed below) require a room reservation AT LEAST one week in advance. No same-day requests will be approved. Additionally, any request submitted after 4pm on Fridays will not be processed until the following business day. Lauder College House reserves the right to cancel or deny a reservation request at any time. Please note that LCH staff and residents are given priority for room reservations. Use of our spaces requires the person or organization reserving the space to take full responsibility for the equipment in there. If any damage is made to the equipment, the person or organization reserving the space may be liable for any repairs or replacements.

Space Use Guidelines:

1. The person submitting the reservation must be the person gaining access to the space at the Information Center, unless otherwise noted in the reservation request.
2. The individual reserving the space is responsible for ensuring that the space is left in the same condition in which it was found at the start of the reservation.
3. The individual reserving the space is responsible for providing their own cords and laptop/device to connect to projector and/or speakers.
4. Dry erase boards must be cleaned by the conclusion of the reservation. Notes may not be saved on the dry erase boards.
5. Trash and recycling must be removed and placed in appropriate receptacles by the end of the reservation.
6. All personal items should be removed at the end of the reservation.
7. Noise levels should comply with Quiet Hours. Courtesy Hours are in effect at all times.
8. Rooms should not be left unattended during the reservation.
9. In compliance with CHAS residential policies and procedures, alcohol is not permitted to be served at events in Lauder College House.
10. In compliance with CHAS residential policies, some items are prohibited from Lauder College House events, including candles and incense. Special exceptions can be made through the House Office for religious or cultural observations.
11. Non-spiked tents are permitted in outdoor green spaces. Spiking is not permitted unless approved by House Office.
ROOM RESERVATION
POLICIES (cont'd)

Kitchen Use Guidelines:

1. Trash and food waste should be discarded in the appropriate receptacle at the conclusion of use. Waste should not be left in the sink.
2. Solid food waste should not be poured down the drain.
3. The kitchen should be cleaned at the conclusion of the reservation. The individual who reserved the space is responsible for ensuring the following:
   a. Stovetop and countertops wiped down
   b. Dishes, pots, pans and utensils should be washed and dried. LCH-owned items should be put away and personal belongings should be removed.
   c. If you use the dishwasher, you need to wait until the end of the cycle to empty the dishwasher and put items away.
   d. Items should not be left on the counter to dry.
4. All belongings should be removed at the conclusion of the reservation.
5. Health and Safety precautions should be taken at all times when using the kitchen - do not leave the oven or microwave on and unattended.
6. Items placed in the refrigerator/freezer should be labeled with the name and event associated with their owner. Anything not labeled or claimed may be discarded.

Open Access Rooms:
These spaces are available for reservation but can also be used by Lauder College House residents on a first-come, first-served basis at times when they are not reserved. Residents can access these rooms at any time using their PennCards. Please be respectful to those who have reserved the space ahead of time. Non-LCH residents must submit reservation requests at least one business day in advance. Reservation requests submitted on Fridays after 4:00pm will not be processed until the following business day. These spaces include our Practice Rooms, Study Rooms, Reading Room, Community Room, Community Kitchen, and Wellness Rooms. Note that while the Reading Room, Wellness Rooms, and Community Room are available for reservation, these spaces should only be reserved when hosting group activities.

Common Rooms
These spaces require a room reservation request submitted at least one business day in advance. Reservation requests submitted on Fridays after 4:00pm will not be processed until the following Monday. These spaces include our Seminar Rooms and Media Room.

Programming Spaces
These spaces require a room reservation request submitted at least one week prior to the scheduled event. Reservation requests submitted on Fridays after 4:00pm will not be processed until the following Monday. These spaces include the Living Room, Dining Pavilion, and Courtyard. The Lifted Lawn must be reserved through CHAS Central office.
Mail in Lauder

Make sure that you know how to get your letters, packages, and other deliveries before Move-in!

What’s my address?: Lauder and Hill College House share a Mailroom. This means that Lauder residents have two addresses: our building’s physical address that you use for food delivery or rideshares and our mailing address that you use for packages and mail. Our building’s physical address is: 3335 Woodland Walk, Philadelphia, PA 19104. Use the format below for packages and mail:

Your Name
4-Letter Building Code – 4-Digit Room #
3333 WALNUT ST
PHILADELPHIA PA 19104-6193

EXAMPLE:
Person Doe
LDCH-0100
3333 WALNUT ST
PHILADELPHIA PA 19104-6193

Mailroom vs Lockers: You will receive an email notification from the Hill Mailroom letting you know if you need to pick up your mail from the Hill Mailroom or from the Hill Lockers. These automated lockers can hold small & medium sized packages and letter mail. Larger packages will be available for pickup at the Hill Mailroom. To use the lockers, scan the barcode in your package notification email at the display monitor and the locker containing your mail will pop open. To receive your mail from the Mailroom, present your PennID to the Mailroom worker.

Shipping Ahead: You can ship things to campus ahead of your arrival beginning 2 weeks before your move in date. During Move-In, Res. Services uses package trailers due to the high volume of packages received. Make sure you’re checking your package notification email for location pick-up instructions!

Hill is located next to Lauder College House at the corner of 34th and Walnut Streets. The package room is located in the rear of the Atrium level. Package Lockers are along the left hand wall.
HOW TO USE MOBILE PRINTING AT LAUDER

To begin mobile printing visit: tinyurl.com/reslabs
  • username: mobile
  • password: print

Please Note:
  Print jobs have a maximum upload size of 50MB
  Print jobs are double-sided by default
  Print previews are available once a job has been uploaded
  Print jobs can be printed from any release station in the College Houses

Make sure you have PennCash!

Add PennCash through Campus Express to your PennCard to print from the print release station
Log in to campus express using your PennKey, click on penn card on the left side and then click on the PennCash link to the right side
NEED HELP WITH BUILDING ISSUES?

FILE A MAINTENANCE REQUEST!

If there's a leak, heating problems, pests, or repairs are needed, fill out the form here:

www.collegehouses.upenn.edu/request

If you've never filled out the request form, visit the guide https://www.collegehouses.upenn.edu/resources/maintenance
Move-in made easy

Here are some resources to help you during your Move-In experience.

Facilities and House-Keeping Issues: The info center can help solve any issues you might be having with the cleaning or the functioning of your suite. Stop downstairs at the Info Center and speak with our RSM Nate, a residential operations assistant, or an Allied Security guard 24-hours a day. During move-in there will also be tents available during the busiest hours of Move-In where facilities will be available. Check with the info center for their exact hours and location.

Directions and Other Information: During peak Move-In hours, Move-In staff will be available to give directions, information on local stores, and otherwise help navigate the Penn landscape. Outside of these hours, you can always visit the info center to get help answering your questions.

Issues with Internet and Computers: For College Houses, CHAS Technology staff are available to help with computer and internet issues. Our Info Center can help you connect with the CHAS Tech staff as well. We also have a section in this newsletter dedicated to CHAS Tech and everything they can help you with.

XFINITY on Campus: Through XFINITY on Campus, you have access to live TV as well as on demand content from Comcast. This service is only available while you are connected to AirPennNet (our on-campus Wi-Fi network) and is only available for students living in the College Houses. Cloud-based DVR allows you to watch your recording anytime, on campus or on the go. Visit: [https://www.upenn.edu/video/setup.html](https://www.upenn.edu/video/setup.html) for more info.
Pack Smart!

**BRING ONLY WHAT YOU NEED**

If you plan on visiting home during Fall semester, you should be able to swap out seasonal clothes as the weather changes. This is one example of how you can save space. Air-tight containers for food storage will be helpful to keep food fresh and discourage pests. Be sure to leave prohibited items like toasters, extension cords, and candles at home. Check the policies section of the residential handbook for more info on prohibited items: https://residential-services.business-services.upenn.edu/residential-handbook

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Home Essentials

**BE PREPARED**

Each unit has its own bathroom and common room with sink. Take care of your space by having these items on hand:
- cleaning supplies
- toilet paper
- hand soap
- Towels
- Mounting Putty or blue painter’s tape
- trash can and bags
- recycling bin

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You’ve Got Mail

**RECEIVE PACKAGES IN HILL’S MAILROOM**

Having something mailed to you? Utilize USPS, UPS, and FedEx to have packages delivered directly to the Hill Package room. You can also use Amazon@Penn to pick up and return Amazon orders.

Check out the Mail Guide in this newsletter and the Mail FAQ on the Res. Services website for more info expectations for students living on campus: https://residential-services.business-services.upenn.edu/mail-packages

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Green Move-in

**PENN IS COMMITTED TO REDUCING OUR ENVIRONMENTAL FOOTPRINT**

Penn Sustainability welcomes you to campus—learn more here: https://www.sustainability.upenn.edu/resOURCES/GUIDES-MAUnALS/NEW-Student-GUIDE

Check out their site for tips to keep your move-in sustainable!

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Keep Green After Move-in

There are many ways to live green in LCH! Start by checking out this guide on recycling in the College Houses: https://www.sustainability.upenn.edu/resources/gUIDES-MAUnALS/RECYCLING-YOUR-ResIDENCE
Move-In Dates

August 23
New Student Orientation (NSO) will reach out to students who fall under new transfer, exchange, and any other specific populations who should plan for an August 23rd move in

August 24-25:
First-Year Student Move-in

August 27-28:
Second-Year Student Move-In

August 29:
Third- & Fourth-Year Student Move-In

Keyless Entry

BRING AN ID!

With the SALTO System, you will have access to your room using your PennCard! The main door to each suite requires the use of your PennCard and your 4-digit PAC Code for entry. You will also use your PennCard to access your individual bedroom.

Make sure to bring your ID. You will need your PennCard or government-issued ID to check in.

Communicate

FILL OUT YOUR SUITEMATE AGREEMENT FORM

You’ll be moving into a single room within a suite that you share with up to 5 other residents (suites range in size from 2 to 6 bedrooms).

Reach out to your suitmates to get to know each other and start to plan how you will utilize shared space in your suite like the common room and bathroom. You can also decide how you might share larger items, like microwaves, mini-fridges, and coordinate who will bring each item. Once you arrive to campus, you’ll work together to fill out a Suitmate Agreement form.

Residential Handbook

GET A HEAD START

Review the College Houses Resources Guide. It includes information about policies, procedures, and expectations for students living on campus: https://www.collegehouses.upenn.edu/resources/guide

House Staff will discuss some sections of the guide during your first floor meeting, however, it will be helpful for you to familiarize yourself with it before arriving to campus.

Decorations

KEEP OUR HOME BEAUTIFUL!

To protect the walls in your room, we recommend using Scotch brand mounting putty or blue painter’s tape.

Looking Forward to meeting you!

SEE YOU SOON!

We’ll be here to greet you during Move-In. In the meantime, if you have questions about Move-In, please visit the Residential Services website.

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Mobile & Laptop Devices
1. Connect to the wireless network:
   Connect to AirPennNet
2. Open a web browser and navigate to:
   http://www.upenn.edu (not https)
3. Follow the on-screen instructions to configure your device to connect to AirPennNet

Gaming & Streaming Devices
Devices such as Playstation, Xbox, Roku, Echo, Nintendo Switch, and Apple TV, need to be registered on the Penn device registration page.

Visit www.collegehouses.upenn.edu/device for instructions on how to retrieve your 12-character MAC address and register your gaming and streaming devices.

Streaming Video Service
Streaming video service is offered through Xfinity on Campus. To access this service, visit www.xfinityoncampus.com.

Because the XFINITY on Campus service is accessed via PennNet or AirPennNet, you no longer need to connect a coax cable from the wall plate to your TV since they are now inactive.

For more information on Penn Video Network services, including setting up your streaming devices, please visit www.upenn.edu/video.

If you need assistance, visit: support.collegehouses.upenn.edu
TECH SUPPORT INFORMATION

FALL SEMESTER SUPPORT HOURS

Support for Everyone:
Monday – Thursday: 9am – 7pm
Friday: 9am – 5pm
Support via Portal, Chat, Phone,
In-Person Appointment

Additional Support for Students:
Sunday – Thursday, 4pm – 10pm
Support via Portal, Chat, Phone,
In-Person Appointment

Submit a support ticket and find information on common requests 24 hours a day, seven days a week at: support.collegehouses.upenn.edu.
You can also call or chat with us during the posted support hours (215-898-1111), or find other convenient ways to reach us.

RA MOVE-IN SUPPORT

Friday 8/13:
9am – 5pm
Support via Portal, Chat, Phone,
In-Person Appointment
5pm – 8pm
Support via Portal, Chat, Phone

Saturday 8/14:

Sunday 8/15:
10am – 2pm
Support via Portal, Chat, Phone

GENERAL MOVE-IN SUPPORT

Tuesday 8/24 - Sunday 8/29

Please visit our Support Portal at: support.collegehouses.upenn.edu for up-to-date information on student support locations.

For information on Penn’s COVID-19 response, visit coronavirus.upenn.edu and follow @COVIDPenn on social media.
FOLLOW US ON:

@LAUDER_UPENN

@NEWCOLLEGEHOUSE

HTTPS://DISCORD.GG/KZXPVMAQH7

FACEBOOK.COM/LAUDERCOLLEGEHOUSE

@LAUDERCOLLEGEHOUSE

LAUDER COLLEGE HOUSE

LAUDER COLLEGE HOUSE AT PENN
Important Numbers

Lauder House Office:
215-898-3350
Mitchell Holston, House Director, mahj16@upenn.edu
Joselyn Calderon, House Coordinator, joselyn@upenn.edu
lauder@collegehouses.upenn.edu

Lauder Info Center:
215-898-3000
Maurice Taylor, Building Manager, mttaylor@upenn.edu
Nate McManus, Residential Services Manager, mcmmanate@upenn.edu

CHAS Technology Support:
215-266-3869
https://support.housetech.upenn.edu/

Penn Walking Escort Services:

Penn Police:
215-573-3333
or 511 from any campus phone

Special Services:
215-898-6600,
https://www.publicsafety.upenn.edu/about/special-services/

Penn Help Line:
215-898-HELP (4357),

Counseling & Psychological Services (CAPS):
215-898-7021
http://www.vpul.upenn.edu/caps/

Student Intervention Services (SIS):
215-898-6081,
http://www.vpul.upenn.edu/intervention.php

Reach-A-Peer (RAP) Line:
215-573-2RAP (2727)
http://www.vpul.upenn.edu/rap-online/

Student Health Services (SHS):
215-746-3535
http://www.vpul.upenn.edu/shs/
3535 Market Street, Suite 100.

Office of the Chaplain:
215-898-8456
https://chaplain.upenn.edu/